

Vendor Application

Design Archives Vintage & Handmade Emporium

Creatively selling for multiple unique small businesses.

There is no other store just like this, in the world!

342 South Elm St. Greensboro, NC 27401 336-272-1800

636 West Fourth St. Winston-Salem, NC 27101 336-602-2452

Thank you for your interest in becoming a vendor with

Design Archives Vintage & Handmade Emporium.

Design Archives selects vendors using the following criteria:

1. Vendors must possess a sincere desire to build a small business. Our vendors are serious about building their brand.
2. Vendors must be creating or collecting and reselling products that are trendy and not the usual craft fair product. We strive to be a unique business. To do so, we must offer different and original items.
3. Vendors must have some experience selling their product. Our best vendors have some experience with Etsy, Indie Markets, hand to hand markets or other resale shops.
4. Preference will go to vendors who have a clearly curated collection and theme with their vision. However, if your product is unique and would fill a missing need in our shop, we are happy to work with you to achieve success!

Design Archives will work to help you become the best you can be! We all want to be successful and we look at this shop as somewhat of a small business incubator for retailing your products. Perhaps your goal is to have a shop of your own or a brand that you hope to expand to national distribution. You may simply want to make money to supplement your current income and build a nest egg. We are here to help YOU!

Design Archives rents space on a 3 month basis to start, with payment of first month and a deposit equal to one month's rent. The deposit will be used as your last month's rent with 30 day notice of your exit plans from your rental space. First month's rent and the deposit will be due at signing. After the first 3 months you will have a month to month contract. If you begin your lease on a date other than the first of the month, your rent will be prorated.

Design Archives rents you space and will receive commission on all sales. You are

expected to sell three times your monthly rent to be successful. In most cases, this will take about three months while you develop your customer base. If you cannot achieve this, you may not be the right fit for our shop. We will work with you to help you achieve your goals, whether it requires adjusting your space or sharing your space with another vendor. We will do whatever we can to help you do, to be successful!

Please complete the application, and mail to Kit.

Email photos of your products to Kit.

Thank you for your interest in building a business with us!

Kit Rodenbough, owner/founder Design Archives

kit@shopdesignarchives.com

mailing address:

3310 Mill Spring Court

Greensboro NC 27410

Vendor Application

For Store Use Only: Application Approval _____ Move in Date _____

Vendor # assigned _____

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YOUR BUSINESS INFORMATION

Business Name:

Have you sold these products before? Where?

Do you currently have merchandise for sale in other places? **Yes No**

If so, where? (Name/Address):

Tell me about your business:

Do you have packaging, business cards, or some support collateral for your products?

Do you have a social media presence? Please provide page information or usernames. (Twitter, Facebook, Instagram, etc.):

Do you have an Etsy page? **Yes No** If yes, please provide web address:

What is your goal for selling at Design Archives Vintage & Handmade Emporium?

REFERENCES

Name:

Relationship:

Contact Information (phone, email, etc.):

Your Name and contact information including phone and email

(please print):

I authorize the verification of the information provided on this form to be true to my knowledge.

Signature:

DATE: _____

Please print this application and send with a nonrefundable \$25 processing fee to:

Kit Rodenbough, Owner Design Archives Vintage, Inc.

3310 Mill Spring Court

Greensboro NC 27410

Any questions? email kit@shopdesignarchives.com